



SHELTER. SUPPORT. SOLUTIONS.

## **Shelter Client Advocate, Part-Time 1<sup>st</sup> and/or 2nd Shift, at Pillars Adult & Family Shelter**

The **Shelter Client Advocate** is an *essential worker* who works at the Pillars Adult & Family Shelter serving adults and families experiencing homelessness. Pillars provides shelter, support, and solutions to address the housing needs in our community.

We are looking for someone who is passionate about serving others and is interested in sharing their skills in a fast-paced shelter setting. The Shelter Client Advocate is responsible for daily shelter functions & for serving clients through their journey of moving into shelter, providing resources, and assisting to move out of shelter when ready; all while promoting a positive environment, encouraging self-sufficiency and being trauma informed.

The shelter is open 24/7 and is powered by employees and volunteers from the community. The Pillars team leads with the agency values of Respect, Collaboration, Empowerment and Grit.

Job Type: Part-time  
Pay: \$13.81 per hour

### **Preferred Background and Shift Details**

Customer service experience is a plus! Previous experience working with individuals experiencing homelessness or poverty is great!

This 10-30 hour per week position requires candidates to be available to work 8 hour shifts between 7:00am – 3:00pm (first shift) and/or 3:00pm - 11:00pm (2nd shift), varied days during the week, some weekend availability is required. We encourage staff to attend all agency staff meetings, every other month (currently held virtually).

### **Benefits**

Benefits offered to our Part-Time team members include a 401k retirement account with matching contributions, an Employee Assistance Plan and ongoing training of industry standards.

### **Work Environment**

The Shelter Client Advocate must occasionally lift and/or move up to 50 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **COVID-19 considerations**

Masks are required to be worn by all employees in common areas. COVID protocols are subject to change based on recommendations from the CDC and/or local health department recommendations.

### **To Apply:**

Send resume/cover letter/application to Pillars, 605 E Hancock St, Appleton, WI 54911 or to Tracy Melzl, Pillars HR Assistant at [tmelzl@Pillarsinc.org](mailto:tmelzl@Pillarsinc.org)

*Pillars is an Affirmative Action Equal Employment Opportunity employer committed to achieving a diverse workforce and to maintaining a community which welcomes and values a climate supporting equal opportunity and difference among its members. All qualified applicants will receive consideration for employment without regard to race, national origin, color, religion, age, genetics, sex, sexual orientation, gender identity, disability or veteran status*

