



SHELTER. SUPPORT. SOLUTIONS.

AODA Recovery Coach – Part Time Job Announcement

Position Summary

From homelessness to coming home, Pillars provides shelter, support, and solutions to address the housing needs in our community. Pillars is seeking a Part-Time (approximately 20 hours/week) AODA Recovery Coach to work with clients who visit the Pillars Resource Center. The Recovery Coach encourages clients striving for substance abuse recovery and supports them through their recovery, and provides clients with a sense of community and belonging, supportive relationships, and valued roles.

Duties and Responsibilities

- Establishes healing relationships with clients struggling with AODA issues.
- Assists clients to understand the purpose of peer support and recovery models.
- Provide peers with the Substance Abuse and Mental Health Services administration (SAMHSA's) definitions of substance abuse recovery and its components.
- Creates an environment of respect for clients that honors the person centered planning in taking charge of their own lives and recovery.
- Is trauma informed, mutually explores with clients their experiences, and supports individuals in getting appropriate resources for help.
- Encourages clients to construct their own substance abuse recovery/wellness plans that also include proactive crisis plans.
- Supports clients in crisis to explore options that may be beneficial to returning to emotional wellness.
- Encourages clients to become self-directed, focus on their strengths, exercise use of natural supports, develop their own recovery goals and strengthen valued roles within their community.
- Supports clients in researching and locating resources that are beneficial to client's substance abuse recovery needs.
- Other duties as assigned.

Core Competencies and Qualifications

- **Building Relationships** – Demonstrates exceptional relationship-building ability with clients, volunteers, and coworkers.
- **Communication** – Strong verbal and written communication skills and multiple levels: with clients, volunteers, coworkers.
- **Confidentiality** – Ability to maintain confidential information and safeguard the security of information of Pillars and our clients. Keep private information from unauthorized individuals, either within Pillars or others outside the organization.
- **Cultural Awareness and Sensitivity** – to those you are serving. Is mindful or conscious of similarities and differences between people from different groups. Is respectful and accepting of the differences and strives to understand them.

- **Adaptability** – Adapts to changes in the work environment; Manages competing demands; Changes approach or method to best fit the situation; Able to deal with frequent change, delays, or unexpected events.

Education and/or Experience

- High school diploma or general education (GED) required
- Recovery Coach Training
- Group facilitation or co-facilitation experience. Previous experience providing peer support preferred

Compensation

The compensation for this Part-Time position is \$12.85 /hour. Benefits include a 401k retirement account and an Employee Assistance Plan.

To Apply

DEADLINE TO APPLY: January 28, 2020 BY 8:00 AM

Send resume and cover letter to tmezl@pillarsinc.org or mail:

Tracy Melzl, Human Resources Assistant, Pillars, Inc., 605 E Hancock Street, Appleton, WI 54911

Pillars is an Equal Employment Opportunity employer committed to achieving a diverse workforce and to maintaining a community which welcomes and values a climate supporting equal opportunity and difference among its members.

All qualified applicants will receive consideration for employment without regard to race, national origin, color, religion, age, genetics, sex, sexual orientation, gender identity, disability or veteran status.

12/2018

AODA Rec Coach Job Posting 01/2021