



## **SOAR Case Manager (SSI/SSDI Outreach, Access, and Recovery), Part-Time at the Pillars Resource Center**

This position will engage with a diverse population of persons experiencing or at risk of homelessness who have a serious mental illness, medical impairment, and/or a co-occurring substance use disorder with a goal for each person to obtain Social Security disability benefits.

SOAR (SSI/SSDI Outreach, Access, and Recovery) is the model used to guide this position provided by SAMSHA (Substance Abuse and Mental Health Services Administration). The SOAR Case Manager works for Pillars, which provides shelter, support, and solutions to address the housing needs in our community. The Pillars team leads with the agency values of Respect, Collaboration, Empowerment and Grit.

The SOAR Case Manager works toward developing trust with clients, provides case management and gathers information to complete the SSI/SSDI application on behalf of the client. Through this process, this position will meet the client where they are, accompany the client to doctor appointments to obtain evidence for the application and coordinate steps to obtain the appointment at the Social Security Administration.

Job Type: Part-time  
Pay: \$19.34 per hour

### **Position Qualification Requirements**

- SOAR Training a plus! If not SOAR trained, you will be required to work toward obtaining these credentials (sponsored by agency). The SOAR Case Manager will also attend any trainings & certifications as required by the state.
- Excellent interpersonal and communication skills
- Ability to prioritize multiple tasks and meet frequent deadlines
- Superior organizational skills and attention to detail
- Computer experience, including troubleshooting and problem solving and proficiency in MS Office applications (Word, Excel) and database management
- Good writing skills and the ability to analyze extensive data and create written reports with accuracy and brevity
- Ability to maintain professional boundaries and engagement skills with a challenging population and in non-traditional work conditions
- A valid state driver's license with a clean driving record

### **Experience**

- Bachelor's in Human Services related field & 2 years relevant experience *or* 5+ years relevant experience

**Position Work Conditions, include but are not limited to:**

- Frequent travel by foot, car, or other means appropriate to make contact with clients
- Must be able to adjust to the environment of the target population including making visits to encampments, shelters, and personal living environments when needed
- Must occasionally lift and/or move up to 50 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**COVID-19 Considerations:**

Masks are required to be worn by all employees in common areas. COVID protocols are subject to change based on recommendations from the CDC and/or local health department.

*Pillars is an Affirmative Action Equal Employment Opportunity employer committed to achieving a diverse workforce and to maintaining a community which welcomes and values a climate supporting equal opportunity and difference among its members. All qualified applicants will receive consideration for employment without regard to race, national origin, color, religion, age, genetics, sex, sexual orientation, gender identity, disability or veteran status.*