Street Outreach Worker – Part-Time
Job Announcement

Position Summary

From homelessness to coming home, Pillars provides shelter, support, and solutions to address the housing needs in our community. The Street Outreach Worker is responsible for connecting with individuals to evaluate their needs and matching the client with community resources to ensure stable lifestyle. This Part-Time position (average of 20 hours per week) requires a flexible schedule to meet the needs of the clients and to be available when they need it the most. The Street Outreach Worker reports to the Resource Center Program Manager.

Duties and Responsibilities

- Conduct outreach activities at various times throughout the day and evening. The expectation is that at least 50% of hours worked must be spent identifying individuals that are residing in areas not meant for human habitation.
- Accurately document each interaction with or even sighting of a client into all BOS mandated documentation sources as well as Pillars client files.
- Administer or offer to administer VISPDAT to each client you interact with, and update semi-annually.
- Swiftly build trust with individuals to assess their living arrangements and health conditions; including mental health, physical health and/or substance abuse.
- Develop recommendations for clients based on observations and facts gathered during the initial assessments.
- Other duties as assigned.

Core Competencies and Qualifications

- **Confidentiality** – Ability to maintain confidential information and safeguard the security of information of Pillars and our clients. Keep private information from unauthorized individuals, either within Pillars or others outside the organization.
- **Relationship Building** – Able to build solid, trusting relationships with broad range of stakeholders (e.g. donors, public officials, employees, and general public).
- **Flexibility** – Ability to flex schedule to occasionally respond to needs outside of normal working hours.
• **Problem-Solving** – Identifies and resolves problems in a timely manner. Gathers and analyzes information skillfully. Develops alternative solutions. Works well in group problem-solving situation; remains calm when dealing with emotional topics.

**Education and/or Experience**

• High School Diploma or equivalent is required, a Bachelor’s degree in human services related field preferred
• Minimum two years of relevant experience is strongly preferred
• Knowledge of and experience in working with a wide spectrum of individual issues: alcoholism, mental health and physical/mental disabilities preferred
• Experience with various case management approaches and training (Motivational Interviewing, Trauma Informed Care, Client Centered approaches, etc.) preferred

**Compensation**

The compensation for this Part-Time position is $15.00 /hour. Benefits include a 401k retirement account and an Employee Assistance Plan.

**To Apply**

Deadline to Apply: 08/31/2020 by 8:00am

Send resume and cover letter to tmelzl@pillarsinc.org or mail:

Tracy Melzl, Human Resources Assistant, Pillars, Inc., 605 E Hancock Street, Appleton, WI 54911

*Pillars is an Equal Employment Opportunity employer committed to achieving a diverse workforce and to maintaining a community which welcomes and values a climate supporting equal opportunity and difference among its members. All qualified applicants will receive consideration for employment without regard to race, national origin, color, religion, age, genetics, sex, sexual orientation, gender identity, disability or veteran status.*